



Registration Form

Company:	Years in restoration business: _____ years
Company's website:	Number of technicians: _____ technicians
Address:	Percentage of your business is restoration: _____ %
City./Prov.:	Do you plan to take the IICRC Certification test? Yes _____ No _____
Postal Code:	Do you plan to take any other IICRC courses? (if so, please specify which ones)
Country:	
Phone:	E-mail address:
Fax:	Contact person:
Participants:	Course Registering for & Date:
First name Last name	
	Course location:
Total number of participants:	
Cost per participant (CDN) :	
Subtotal:	
GST (6%):	
Total	
Card #:	
Expiry:	
Name (Please print):	Signature:

****Please make cheques payable to Restoration College**
****We accept Visa, MasterCard & American Express**

Registration Information

Register for the Restoration College Training Programs by faxing this form to (613)425-0027 or by mail via 270 Tewsley Dr. Ottawa, ON K1V 0Y6. **Also included are beverages, snacks and lunch on all training days with a complete workbook. Please call in advance if you need any additional information.

270 Tewsley Dr.
Ottawa, ON K1V 0Y6

Tel.: (613) 227-3141
Fax: (613) 425-0027



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Payment and Cancellation Policy (Basic courses)

All those attending must be pre-registered. A cheque for the full amount must accompany this registration form 14 days prior to the class. If you cannot attend the class please feel free to send someone in your place. If you cannot send a replacement you will be charged a \$50 admin fee for all cancellations up to 14 days prior to the class. After 14 days there will be no refunds for cancellations (a credit towards future courses will be considered). Restoration College reserves the right to cancel or switch the date of a class if enrollments are low. In this situation a full refund would be given. By giving your credit card # and signing the registration form you agree to the payment policies described and your cardholder agreement with your respective credit company and authorize Restoration College to charge your card for the tuition fee(s) indicated.

Cancellation Policy for ASD and AMRT Courses

These are high impact courses with hands on training. The courses are designed for smaller groups so that each student acquires the knowledge successfully. For the fairness of other students and to make sure a course will be successful, no cancellations will be accepted after 21 days. A replacement with the proper pre-requisites is always welcome. A credit for future courses may also be considered.

IICRC AMRT Examination

An optional exam will be administered on the final day of the course. All IICRC exam fees are \$50.00 US/person. **Please note:** The AMRT exam fee is \$150 USD. **All Exam fees** are to be made payable to the IICRC, credit cards are also accepted. Those who receive a score of 75% or higher will receive their Certification in 6-8 weeks. **WRT IS A PREREQUISITE for AMRT & ASD courses.** Please bring a copy of your WRT certification or proof of payment for taking the course (if you are waiting on test results) .

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